

## INSTRUCTIONS FOR AUTHORS

### The length of submissions:

The editors recommend the length of articles between 10 and 20 standard pages (page margins 2,5 cm, Times New Roman font, font size 12 and double line spacing), including footnotes and summaries. One standard page is a text of 30 lines (ca. 1 800 characters with spaces). In footnotes, please use font size 10.

### First page:

Arrange the top of the first page as follows:

**TITLE** (in bold small caps, center the text)

*Name and surname of the author* (in italics, center the text)

### Final page:

The final page of the article includes **a summary** (10-15 lines of the text). The summary is followed by name and surname of the author (including titles), address of author's institution and email.

**SUMMARY** (in bold small caps)

Name and titles of the author

Institution

Address

Email

Apart from summary, please include **5-10 key words**, **a short bio of the author** and **a short abstract**.

### References:

Please, use **footnotes** which appear at the bottom of the page, not endnotes (on the References tab, select Insert Footnote). In footnotes, use font size 10. Do not edit the text further.

Please follow **the Chicago Style Manual**. The basic style guidelines can be found here:

[https://www.chicagomanualofstyle.org/tools\\_citationguide.html](https://www.chicagomanualofstyle.org/tools_citationguide.html)